



## 2016 Jr. Volunteer Application

Dear Prospective Jr. Volunteer,

Thank you for your interest in the Jr. Volunteer Program at Booth Western Art Museum. Volunteers are essential to our educational programs. We are looking for motivated and enthusiastic Jr. Volunteers, 13 years old or older, to help with our camp programs during the Summer of 2016.

To apply, please fill out all parts of this packet and return the completed application by **March 22nd, 2016**.

- Application Form
- Summer Camp Schedule (please circle the programs you are interested in and available for)
- Reference Forms I & II (completed by an adult who knows you well and who is not related to you)
- Signed Agreement of Rules and Dress Code
- Application Fee of \$25.00 (covers the cost of the volunteer t-shirt, orientation lunch, and name badge if selected)

Return all forms to:

Booth Western Art Museum  
Attention: Kent Mullinax  
Booth Art Academy Manager  
P.O. Box 3070  
Cartersville, GA 30120

Fax: 770-387-1319  
E-mail: [kentm@boothmuseum.org](mailto:kentm@boothmuseum.org)

We will review each application once all forms have been received. If you are selected for an interview, you will be contacted and required to come to a 15 minute interview on **April 21st, 2016**. Your interview slot will be scheduled between 4:00 pm - 6:00 pm. If you have any questions, please feel free to call or e-mail me.

Sincerely,

Kent Mullinax  
Booth Art Academy Manager  
Booth Western Art Museum  
Phone: 770-387-1553



# Summer Camp Schedule

(Please circle the programs you would be interested in and available for.)

## June:

- 7 - 10 Pottery Session I Tuesday - Friday 9:00 am - Noon
- 7 - 9 Art Bugs Session I Tuesday - Thursday 9:00 am - Noon
- 14 - 17 Graffiti Outbreak Tuesday - Friday 9:00 am - Noon
- 14 - 17 In Stitches! (Fiber Arts) Tuesday - Friday 9:00 am - Noon
- 17 Glazing Session I Friday 9:00 am - Noon
- 21 - 24 Pottery Session II Tuesday - Friday 9:00 am - Noon
- 28 - Jul. 1 Art Unglued Tuesday - Friday 9:00 am - Noon

## July:

- 1 Glazing Session II Friday 9:00 am - Noon
- 12 - 15 Pottery Session III Tuesday - Friday 9:00 am - Noon
- 12 - 14 Art Bugs Session II Tuesday - Thursday 9:00 am - Noon
- 18 - 22 Art Soup Monday - Friday 9:00 am - 3:00 pm (full day)
- 22 Glazing Session III Friday 9:00 am - Noon
- 26 - 29 Painting & Printmaking Tuesday - Friday 9:00 am - Noon

\*\*\*Each day, you will be required to arrive at least 15 minutes before the start of the camp for set-up and stay at least 30 minutes after the camp for clean-up.

If you have questions about any of the camps or what you would be helping with please call or e-mail me. Please check your calendar to be sure you are available for the camps you circle.

Kent Mullinax  
Booth Art Academy Manager  
Booth Western Art Museum  
770-387-1553  
kentm@boothmuseum.org

# Booth Western Art Museum Jr. Volunteer Reference Form I

(Due by March 22, 2016)

**Please give Reference Form I and Reference Form II to a school counselor, teacher, or adult that knows your character. The adult may not be a relative.**

Dear Counselor / Teacher / Adult,

\_\_\_\_\_ has applied to participate in the Jr. Volunteer program at Booth Western Art Museum. The Jr. Volunteers will be working closely with children in art activities, assisting with summer camps, helping with the end of summer art show, and various other activities of the Museum. Each student is required to provide a written recommendation from a teacher or other adult who is affiliated with a program in which the student has been (or is) involved with.

Please fill out the following 2 forms to the best of your knowledge. Feel free to attach additional pages if necessary. The applicant should provide you with a stamped, addressed envelope so that you can return both forms directly to Kent Mullinax at Booth Western Art Museum by **March 22, 2016**. If you have any questions please e-mail Kent Mullinax at [kentm@boothmuseum.org](mailto:kentm@boothmuseum.org). Thank you.

**Please use the following scale to rate the applicant (circle one).**

1= Below Average; 2= Fair; 3= Average; 4= Good; 5= Excellent; U= Unknown

Oral Communication skills	1	2	3	4	5	U
Dependability	1	2	3	4	5	U
Maturity	1	2	3	4	5	U
Ability to follow directions	1	2	3	4	5	U
Ability to solve problems	1	2	3	4	5	U
Ability to work well with others	1	2	3	4	5	U
Willingness to learn	1	2	3	4	5	U
Ability to be self-motivated	1	2	3	4	5	U



# Agreement of Rules and Dress Code

The following dress code applies whenever you are working at Booth Western Art Museum or Booth Art Academy (unless otherwise directed by your supervisor).

Students may wear any of the following:

- Khaki pants or jeans
- Capris
- Knee length shorts
- Golf shirt
- Jr. Volunteer shirt
- Plain t-shirt or shirt with the Booth Museum logo
- Comfortable shoes (no flip-flops)

Not allowed:

- Pants with rips or holes in them
- Stretch clothing (jogging clothes and sweat pants)
- Wind suits
- Please no midriffs showing

When I commit to working at Booth Western Art Museum and Booth Art Academy, I will do my best to honor that commitment. When something comes up that may prevent me from fulfilling my commitment, I will notify my supervisor or the volunteer coordinator as quickly as possible.

I will try my best to make the experience fun and interesting for all museum guests and Art Academy students. I will smile and greet each patron with enthusiasm every time I volunteer. If I do not know the answer to a question, I will strive to find out the answer.

I also certify that by signing this document, I am agreeing to conduct myself in a professional and mature manner at all times when working at the Museum and Art Academy. I am agreeing to the rules and dress code that I have read. Failure to adhere to these rules and dress code could result in the termination of my volunteer status. I understand that as a Jr. Volunteer of the Booth Museum I will be viewed as a representative of the Museum and will conduct myself accordingly at all times.

Print your name: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_ Date: \_\_\_\_\_

# The Benefits of Being a Jr. Volunteer

- You will participate in Jr. Volunteer celebrations in recognition of your hard work.
- You will gain volunteer hours for extracurricular requirements (for example: scholarship programs, scout programs, school leadership programs, etc.).
- You will receive a volunteer name badge that allows you free access to Booth Western Art Museum. Your badge must be displayed upon entering the Museum and worn at all times while on duty.
- You will get a 10% discount in The Store and The Café.
- You will get member prices to any Booth Western Art Museum concert or program, other than those limited to certain membership levels.
- You will have the opportunity to gain skills and improve your knowledge of art and art history.
- You will meet new friends.
- You will receive free admission to Tellus Science Museum, Bartow History Museum, and Booth Western Art Museum.

## Important Dates

- **March 22nd**  
Application deadline (including both reference forms)
- **April 21st**  
Individual interviews scheduled between 4:00 pm - 6:00 pm
- **May 6th**  
Notification (via email) sent to selected Jr. Volunteers
- **May 21st (Saturday) 11:00 am - 1:30 pm**  
Jr. Volunteer Orientation (mandatory), lunch provided
- **June 7th**  
Summer Camps Begin!